

Executive Council Meeting Meetings

Wednesday August 15, 4-6 pm, MNT 205

Priority: Orientation Day/Week

Agenda

1. **Call to Order** (Intro/welcome & attendance)
2. **Approval of Agenda**
3. **Approval of Minutes** (July 9th – EC Meeting)
4. **Recaps of action items from last week**
 - President
 - i. Clubs
 - ii. Cookbook
 - VP Councils
 - i. Potential of uOttawa team players participating in fundraisers
 1. **Athletes are busy during O-week. Other fundraising ideas student vs prof game**
 - ii. Excel sheet for virtual attendance
 - VP Academic
 - i. Orientation day
 - a. Jenson will follow up with Benoit for an introduction at orientation day**
 - b. Some clubs have said they want to introduce themselves
 - c. Tami will reach out to get syllabi, updated email list and prof and confirm room booking – coordinate with Jenson**
 - d. Starting at 9am with coffee and mingle and introductions
 - e. Start at 9:30 for Benoit, 9:40 for Tony
 - f. Send Tony a copy of final orientation day schedule when completed - Jenson**
 - g. Reach out to Benoit for details regarding Dean's schedule to see if she can do a welcome – Jenson, update Laryssa on if she's heard back and Laryssa will bring it up at meeting**
 - h. Kathryn, Roselin and Rabea to introduce themselves
 - i. Jenson to reach out to everyone that were starting earlier**
 - j. Tony to make edits to the pdf going to all new grad students
 - k. Tony to follow up with early September workshops
 - l. Consider doing an ethics workshop (Tony mentioned Audree Giles) in Winter semester
 - m. Speak in English and have bilingual slides as the best option

- n. **Julia to call Fathers and Sons for reservation 3pm-6pm and to ask about \$150 bar tab. And reservation for breakfast for next morning**
 - o. **Reach out to profs for Thursday classes to see how long their classes will last (Seminar and sport management) - Laryssa**
 - p. **Tues- orientation/FNS, Wed- 10:30am breakfast, Thursday- Board game night in the Grounge , Friday- pub crawl/ house party and if interest a beach day Julia will write up descriptions**
 - 2. Reach out to CUPE in August regarding their orientation day presentation
 - a. **Jenson reached out with no response. She is emailing the alternative email address**
 - 3. Reach out to color run organizer on how to make paint
 - 4. Reach out to DeLissio regarding if we can hold the presentation workshop in his class
 - a. **Nope**
 - 5. Reach out to Tony to prepare him to talk on orientation day
 - a. **Tony is prepared to talk**
 - o VP Communications
 - i. Email list
 - 1. **To touch base with Arianne about updated email**
 - ii. Ask docucenter friend regarding price of printing
 - iii. Reach out to JC regarding KT workshop
 - o VP Social
 - i. Camping trip updates
 - 1. **Tami and Jenson have tents, Laryssa to make a waiver covering people, equipment and fines. We are not providing food but we will get firewood. People will figure out gas for their own cars**
 - ii. Reach out to Kurt and Brian to see if they would be willing to help with a presentation workshop
 - 1. **September 18th, 7pm presentation workshop – pizza and coffee (free from Starbucks). 1848 for karaoke after**
 - o VP Finance
 - i. Check back in with Jessica Fortin
 - ii. See what we can afford based on the events we have currently put in to the calendar
 - iii. **Look in to other funding from the university (Club/spirit) and word event descriptions to meet their requirements – Jean Michael**
5. **Recap on general action items from last meeting**
- o Co-curricular reports
 - i. **Everyone has signed up for their positions**

- Feedback on courses in Google Drive for Jenson
 - i. **Still needs to be done**
- Conference dates in your field
 - i. **Find for next meeting**
- Values – potential ideas/criteria for scholarship competition
 - i. **Find for next meeting**

6. Action items for next meeting

- Orientation day/week
- September Student Prof Social
- Camping trip

7. Other Business

8. Adjournment

ACTION ITEMS

*****EVERYONE*****

- Discover the conference dates within your field
- Consider what values you want to see reflected in the scholarship criteria
- If you have any feedback from courses you would like to provide Jenson with add it to the Google drive
- Add your hours to your co-curricular record

JEAN-MICHEL

- Look in to other funding from the university (Club/spirit) and word event descriptions to meet their requirements
- Check back in with Jessica Fortin

JULIA

- Write up descriptions for welcome week events
- Contact FNS to make reservation and ask about 150 bar tab/breakfast

LARYSSA

- Make waiver for camping trip

RYAN

- Reach out to Kurt and Brian to confirm Sept 18th presentation workshop dates
- Confirm total price for camping trip and figure out how much extra we have to put towards firewood

TAMI

- Ask docucenter friend regarding price of printing
- Reach out to JC regarding KT workshop
- Send email to Arianne for updated lists etc
- will reach out to get syllabi, updated email list and prof and confirm room booking

JENSON

- Organize presentation workshop with Kurt/Brian
- Reach out to color run organizer on how to make paint
- Reach out to alternative CUPE address regarding orientation day presentation
- Jenson will follow up with Benoit for an introduction at orientation day
- Send Tony a copy of final orientation day schedule when completed
- Reach out to Benoit for details regarding Dean's schedule to see if she can do a welcome and , update Laryssa on if she's heard back and Laryssa will bring it up at meeting
- Jenson to reach out to everyone that were starting earlier